

# SCHOOL FEE REGULATIONS FOR PHORMS BERLIN MITTE AND SÜD (valid for school year 2022/23)

## Phorms Tuition Fees

In order to enable as many children as possible to access our educational programs, Phorms tuition fees are income related.

Gross annual income	Primary School monthly tuition fee in Euros	Secondary School monthly tuition fee in Euros
less than 50,000 Euros*	108–468	108–630
50,000 Euros or more	512	700
80,000 Euros or more	544	743
130,000 Euros or more	748	937

\*Please see arrangement for families with an annual income of less than 50,000 Euros

Fees are based on the annual income from two years ago, (e.g. for the school year 2022/23 we look at the income tax statement for 2020). The gross annual income includes all income from both legal guardians in that specific year. It is not possible to set off income against “negative income” (such as loss on rental income or leases). As proof of parents’ income of up to 130,000 Euro p.a., we accept an income tax return – or if this document is not yet available – another suitable proof of income. If parents pay tuition fees according to the highest income band, they do not have to submit any other documents.

The Phorms tuition fee is an annual amount which is split up into twelve instalments to be paid monthly, starting August 1<sup>st</sup> of every year.

## Admissions Fee

The admissions fee is 2.5 times the monthly Phorms tuition fee, due when the enrolment contract is submitted to the school.

## Sibling Discount

Siblings receive reduced tuition rates. For the first-born child the full Phorms tuition fee is due. The second-born child receives a reduction of 25% and for the third-born child the Phorms tuition fee is reduced by 50%. For the fourth-born child and any further siblings we offer a reduction of 75%.

## Loyalty Bonus

After 5 years at Phorms parents will receive a loyalty bonus of 10% towards tuition fees starting in their sixth year. The loyalty bonus increases to 20% after 10 years. For students joining our Secondary School in grade 7 the loyalty bonus comes into effect after having completed four years at Phorms, e.g. starting in grade 11.

## All-Day Care (Hort) – Only Concerning Primary School

In our Primary School, we offer full Day Care from 7.30 am and after school until 6 pm. During school time our educators assist in the classroom and afterwards they run after school activities and clubs. For these reasons our parents always sign a child care agreement, which covers the supplementary care given and runs alongside the Primary School contract. This contract requires an application for a Day Care Voucher which needs to be submitted to your local district office.

In addition to the Phorms tuition fee parents will also need to pay the parent contribution for the Day Care which is set by the Day Care Voucher (Berliner Hortbescheid). The amount depends on parents' income, the required Day Care (from 1.30 pm until 4 pm or 6 pm), and the number of children within the family. The assessment of the parent contribution will be done by the local district office (Bezirksamt) according to the "Tagesbetreuungskostenbeteiligungsgesetz" law. If, for example, there is only one child in the family and Day Care is needed until 6 pm then the fee varies between 16 and 194 Euros.

**From the 2019-2020 school year, afternoon care vouchers for students in grades 1 and 2** will be free of charge. Parents must however still apply for the afternoon care with the youth welfare office (Jugendamt), as with the Kita daycare voucher.

**From the 3rd grade onwards**, parents will need to make a contribution to the afternoon care voucher, though.

The costs for the Day Care Voucher for Brandenburg residents differ from those in Berlin. For further information please see your local Brandenburg district office. For any other questions please contact our Admissions Team or consult our guidance sheet.

## Catering

All Primary School children are entitled to a free lunch for which parents should register directly with the catering company. The catering company will be reimbursed by the Berlin senate. Furthermore, children will receive additional food for which a Phorms fee of 28 euros will be levied. For children with primary residence in Brandenburg, the additional meal fee is also 28 euros. The costs for lunch are set by the Brandenburg Day Care Voucher and can be inquired from the local Brandenburg district office and paid there. Once registered with the catering company, Gymnasium students can also receive a warm lunch. The costs for this are to be paid to the catering company directly.

## Other Fees

The costs for school supplies, the obligatory school uniform, exhibitions and class trips as well as voluntary afternoon activities are charged separately.

## Phorms tuition fees for families with an annual income of less than 50,000 Euros ("reduziertes Schulgeld")

Information on special tuition fees is available for parents with a gross family income of less than 50,000 Euros in 2019. In this case, parents must hand in a yearly, separate and legally binding proof, for both of them, of their income and legal estate circumstances. A reduced Phorms tuition fee ranges from 108 to 468 Euros in the Primary School and from 108 to 630 Euros in the Secondary School. The admissions fee would also be reduced to a single monthly tuition fee.

**Please contact our Admissions Team for further information:**

Telephone: +49 (0)30 467 986 315, Email: [admissions.berlin@phorms.de](mailto:admissions.berlin@phorms.de)

The Phorms Berlin gGmbH "AGB" (General Terms and Conditions) apply to all school contracts.

## Tax Deductibility

30% of school fees for Primary Schools and Secondary Schools are tax deductible as extraordinary expenses. This does not include accommodation, Day Care or food charges for the child.

Since 2008, a maximum amount of 5,000 Euros has been stipulated. This means that parents may not deduct more than 5,000 Euros per child (30% of 16,667 Euros) from their tax liability for school fees paid (§ 10 Paragraph 1 Clause 9 of German Income Tax Act, Special Expenses).

Day Care costs (and parent contributions to Nursery and Pre-School) may also be deductible. The child must live in the household and be under 14 years of age. Two thirds of the child care expenses up to a maximum amount of 4.000 Euros per child may be deducted as operating costs when determining the gross family income.

*Phorms Education cannot accept any liability for the accuracy of the above information. Parents should discuss all matters directly with their tax consultant.*

